



CAMPUS MASTER PLAN COMMITTEES: STRUCTURE AND CHARGE November 5, 2004

Three committees have been formed to guide the planning process for the campus Comprehensive Master Plan, 2005-2015. These committees and their charges are as follows:

Master Plan Steering Committee

Charge:

1. Oversee the campus Comprehensive Master Plan process including review of draft documents and materials for public forums;
2. Ensure links to the Academic Strategic Plan; and
3. Ensure links to capital project prioritization.

Transportation Study Committee

Charge:

1. Oversee data and analysis performed by a hired consultant; and
2. Assist in the development of university policies and projects related to transportation, parking, transit and non-auto travel.

Conservation Study Committee

Charge:

1. Oversee the data and analysis performed by staff through a Conservation Area Land Management Plan (CALM) for identified natural areas on campus;
2. Assist in the development of university policies and projects for Conservation area management; and
3. Assist in redefining the boundaries of designated Conservation lands on campus.

Structure

The University of Florida President J. Bernard Machen formed these Presidential committees by appointing members including those nominated by the Faculty Senate President, Academic & Professional Assembly President and Student Government President. The committees will meet monthly, or more frequently as needed. They will remain empanelled through December 2005, or until adoption of the 2005-2015 Comprehensive Master Plan by the UF Board of Trustees, whichever is longer. Meeting time and place will be determined by polling of the committee members with the goal of accommodating schedules of the majority of members. A quorum will be defined as those members present at a scheduled meeting. Recommendations of the committee will be official upon a motion being made, seconded, and approved by a simple majority of members present. All members on the committee shall be voting members. Members are required to cast a vote on every motion made at any meeting at which they are present, unless a conflict of interest exists as defined by the State of Florida. No proxy or alternate members shall be allowed. The committees shall operate under Florida's Government-In-The-Sunshine and Public Records laws. Linda Dixon will chair each of the committees and be the only non-voting member. She will be responsible for meeting announcements, agendas and records. The meetings will be run according to Roberts Rules of Order and be open to the public. Attendance will be taken at each meeting. Although there is no attendance policy, committee members are encouraged to attend in order to have meaningful input into the process. Meeting information and announcements shall be posted at the website <http://www.masterplan.ufl.edu/20052015.htm> . Questions about the committees can be directed to Linda Dixon at 392-8799 or ldixon@admin.ufl.edu .